



## EXHIBITOR SERVICE ORDER FORM

800 Wabash Avenue  
 Terre Haute, IN 47807  
[www.TerreHauteCC.com](http://www.TerreHauteCC.com)

[info@TerreHauteCC.com](mailto:info@TerreHauteCC.com)

### ELECTRICAL

<b>Event:</b>	<b>Company Name:</b>
<b>Event Dates:</b>	<b>Mailing Address:</b>
<b>Exhibit Location/Booth #:</b>	<b>City:</b> <b>State:</b> <b>Zip:</b>
<b>Ordered By:</b>	<b>Phone:</b> <b>Fax:</b>
<b>On-Site Contact:</b>	<b>E-mail:</b>

EQUIPMENT	QTY	14 DAY ADV PRICE	REG PRICE	TAX	TOTAL	24 HR POWER
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**ADVANCED PRICING IS VALID WITH FULL PAYMENT RECEIVED  
 CALENDAR DAYS PRIOR TO EVENT MOVE IN.                                      14**

Description	QTY	14 DAY ADV PRICE	REG PRICE	TAX	TOTAL	24 HR POWER
POWER STRIP		\$ 10	\$ 15	7%		Y or N
120 V-SINGLE PHASE 10 AMPS (960 WATTS)		\$ 65	\$ 85	N/A		Y or N
120 V-SINGLE PHASE 20 AMPS (1920 WATTS)		\$ 90	\$ 110	N/A		Y or N
6' EXTENSION CORD		\$ 10	\$ 15	N/A		Y or N
10' EXTENSION CORD		\$ 12	\$ 18	N/A		Y or N
CABLE RAMP (36"X5")		\$ 15	\$ 20	N/A		Y or N
GAFF TAPE (1 ROLL)		\$ 25	\$ 30	N/A		Y or N
24 HOUR POWER = TOTAL PRICE OF OUTLETS _____ X .5				N/A		

**Service may not be available day of event.**  
**Be sure to pre order your services.**

PAYMENT INFORMATION	
<b>Credit Card Type:</b>	<b>Credit Card Number:</b>
<b>Expiration Date:</b>	<b>Security Code (Last 3 on back of card or 4 digits on front of Amex.)</b>
<b>Name on card (Please Print)</b>	
<b>Signature</b>	<b>Date</b>
<b>Billing Address:</b>	
<b>City:</b>	<b>State:</b> <b>Zip:</b>

Please make checks payable to:  
 Terre Haute Convention Center

**CANCELLATION POLICY**

If cancellation occurs before installation and more than 6 days prior to the first scheduled move-in day: 90% REFUND.  
 If cancellation occurs before installation but 6 days or less prior to the first scheduled move-in day: 75% REFUND.  
 If cancellation occurs after installation or after the start of the first scheduled move-in day: NO REFUND.

All terms, conditions, and rates on this form are subject to change at any time without notice.

**TOTAL**